**Hannah Rhea**5942 Stratford Place New Orleans, LA

Cell: (312) 890-6999   
hannahrt95@yahoo.com

**SKILLS**

• Proficient in Microsoft Office Suites

• Excellent communication and interpersonal skills

• Proficient in Mac OS

**EDUCATION**

**3+**

Lakeland College Sheboygan, WI August 2013 – December 2013

Illinois Center for Broadcasting. Chicago, IL January 2014 – May 2015

Delgado Community College New Orleans, LA January 2015- Present

**WORK EXPERIENCE**

Best Buy New Orleans, LA November 2014 – Present

*Computer Salesman*

• Make sure that customers have a great experience

• Maintain safe and clear work environment

• Sell top of the line Windows and Apple products

• Stay up to date with the latest technologies

Le Meridien New Orleans, LA February 2017-present

• Answer phones in front office

• Keep open communication between guests and staff

• Document any issues going on in hotel and follow up on status

• Make sure stay is up to hotel standards

Don Bohn Ford Harvey, LA

• Make sure customers have a valuable experience while purchasing vehicle

• Sell vehicles to customers

**COMMUNITY SERVICE**  
  
BuildOn Chicago, IL January 2009 – January 2013

• Distributed care packages of snacks and hygiene products to 30 homeless men & woman

• Sang Christmas carols at three Chicago nursing homes for their elderly residents

• Traveled to Mali to help build a school for children